

ERIE COUNTY
JOB POSTING #2025-036

POSITION: FT Behavioral Health Counselor

DEPARTMENT: Family Court-Detention Center

SALARY: \$51,000 - \$61,000/year

POSTING DATE: 8:00 a.m., April 21, 2025

CLOSING DATE: 4:30 p.m., May 2, 2025

MINIMUM REQUIREMENTS

Bachelor's degree or higher in counseling, social work, psychology, marriage, and family counselling or a closely related field; the candidate possess a license that allows for the practice of clinical services, LSW, LPC or greater; must maintain a professional license and stay current (not revoked, suspended, or lapsed in registration), valid and unrestricted; valid Ohio driver's license, current certificate of vehicle insurance, and access to reliable transportation to all assigned work locations.

Pre-employment physical and drug screen required.

An in-depth job description can be reviewed at the Human Resources Office at 2900 Columbus Avenue, Sandusky.

Qualified applicants apply at the Department of Human Resources, 2900 Columbus Avenue, Suite 210, Sandusky, Ohio OR visit Erie County's website, www.eriecounty.oh.gov, where employment applications and current job postings are available for viewing and/or downloading. Applications are also available and accepted at OhioMeansJobs at Erie County Job and Family Services, 221 West Parish Street, Sandusky (operating hours 8:00 a.m. - 4:30 p.m. Monday through Friday). PLEASE NOTE: A completed Erie County application must be received in the Human Resources Department by 05/02/2025. EOE/AA/ADA

Approved for Content

Maureen Swick 04/16/25

Approved for Posting

[Signature] 4/16/25

2025-036 ERIE COUNTY JOB OPENING ANNOUNCEMENT

Where Applications Taken:

Erie County Human Resources Office
Erie County Services Center
Second Floor, Room 210
2900 Columbus Avenue
Sandusky, Ohio 44870
Office Hours:
8:00 a.m. till 4:30 p.m.
Monday through Friday

Where Postings Sent:

| | |
|----------------------------|--------------------------|
| Erie County Care Facility | Human Resources |
| Erie County Court | Courthouse |
| BGSU Firelands Campus | Erie County Office Bldg. |
| Ohio Business College | B.V.R. |
| Goodwill | Health Department |
| Local Newspaper | NAACP |
| SHS Vocational Education | C.A.C. |
| All County Bulletin Boards | OhioMeansJobs |

ERIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

Erie County does not discriminate on the basis of race, color, national origin, sex, religion, age and handicapped status in employment or the provision of services.

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| DEPARTMENT: | Family Court - Detention Center | POSITION: | FT Behavioral Health Counselor |
| POSTING DATE: | 8:00 a.m., Monday April 21, 2025 | LOCATION: | 1319 Tiffin Ave. Sandusky, Ohio 44870 |
| CLOSING DATE: | 4:30 p.m., Friday May 2, 2025 | WORKING HOURS: | 7:45am – 4:00pm Mon.-Fri. |
| EFFECTIVE DATE: | As Soon As Possible | SALARY: | \$51,000 - \$61,000/year |

Job Responsibility:

Under general supervision is responsible to provide behavioral health services; provide clinical and casework services, perform counseling and treatment for addiction and emotionally traumatized youth within the Erie County Juvenile Justice Center.

Illustrative Duties:

- Conducts psychosocial evaluations and provides therapeutic interventions including crisis counseling to youth.
- Evaluates the individual and family systems as well as assess client's functioning within work, family, and routines of daily living and identifies areas needing continued support, resources, and treatment to assist youth.
- Maintains client records to reflect course of treatment and provides required documentation. Provides follow-up and aftercare planning services as needed. Provides emergency services during work hours and after hours as assigned.
- Assures that the delivery of behavioral health services are evidenced-based and/or best practices.

Illustrative Duties (Con't):

- Prepares clinical assessments, treatment, case management, consultation, referral, and education according to the individual's professional discipline. Services shall be provided within the scope of practice of the individual.
- Collaborates with other staff members to perform clinical assessments and develop treatment plans.
- Consults about medications and other treatments for patients with physicians.
- Evaluates the effectiveness of counseling programs and clients' progress in resolving identified problems and moving towards defined objectives.
- Modifies treatment activities and approaches as needed to comply with changes in youths' status.
- Recognizes and appropriately intervenes in crisis situations.
- Supervises clients to ensure their safety and well-being.
- Observes client behavior.
- Keeps meticulous records.
- Reports any changes in mental, behavioral, or physical health to medical staff forthwith.
- Plans, and leads individual, or group therapy to address patient issues as needed.
- Fosters a work environment where continuous quality improvements in service and professional practice are pursued.
- Collaborates in developing a work environment where performance management, continuous quality improvements in professional practice is pursued.
- Assumes responsibility for own professional growth and development by pursuing education, participating in professional committees and work groups.
- Must follow all safety policies and procedures to ensure an accident-free workplace.
- Develops and implements treatment plans based on clinical experience and knowledge.
- Adheres to ethical principles in the collection, maintenance, use, and dissemination of data and information.
- Maintains, updates, and uses computerized data management systems and utilizes informatics to improve program operations.
- Encourages clients to express their feelings and discuss what is happening in their lives and helps them to develop insight into themselves and their relationships.
- Utilizes appropriate methods for interacting effectively and professionally with persons of all ages and from diverse cultural, socioeconomic, educational, racial, and ethnic backgrounds, sexual orientations, lifestyles, and physical abilities. Examples of methods may be: one on one, group sessions, media interviews, story boards, website, and Facebook.
- Links patients, clients, or family members to community resources, a medical and dental home, and specialists as necessary.
- Ensures compliance with relevant state public health practice guidelines, community standards of care, and Federal and State laws and regulations.
- Assures a safe working environment in the Facility.
- This position will be responsible for using quality improvement (QI) and performance management (PM) processes and/or techniques to improve the effectiveness of behavioral health services. This includes, but is not limited to: creating, implementing, and evaluating performance standards and identifying, implementing, and assessing program quality improvement processes.
- Performs other duties as assigned consistent with job classification.
- Greets visitors and stakeholders in a friendly, competent, professional, and informed manner.
- Responds to questions with timely, accurate and complete information.
- Answers and redirects incoming calls as appropriate.
- Manage resident safety protocols; to include on-call support.

Illustrative Duties (Con't):

- Must complete a minimum of 40 hours of in-house training per year; to include CPI, Defensive Tactics, PREA, and CPR/First Aid.
- Confers with any other agencies providing services to youth in order to ensure a consistent approach.
- Attends staff meetings as required.

Qualifications:

Bachelor's degree or higher in counseling, social work, psychology, marriage, and family counselling or a closely related field; the candidate possess a license that allows for the practice of clinical services, LSW, LPC or greater; must maintain a professional license and stay current (not revoked, suspended, or lapsed in registration), valid and unrestricted; valid Ohio driver's license, current certificate of vehicle insurance, and access to reliable transportation to all assigned work locations.

Physical requirements:

- Alternate frequently between sitting/standing/ walking throughout an eight (8) hour workday
- Lift/ carry a minimum of fifty (50) pounds
- Push/ pull with sixty (60) pounds of initial force
- Reaching with bilateral upper extremities into/up to / down to various heights
- Climb onto stepladder (2 steps)
- Bend/ squat/crouch/kneel
- Excessive physical exertion maybe required to maintain control and cooperation of inmates

WRITTEN APPLICATIONS MUST BE COMPLETED BY CLOSING DATE